

Affton Holiday Bazaar

2022 General Information

We seek a creative and diverse array of vendor items at reasonable prices and in conjunction with a family-friendly environment. At the sole discretion of the Affton Holiday Bazaar Committee, on sales, displays, or activities that are deemed inappropriate and offensive will be asked to remove said items, cease such activities, and in extreme cases, be asked to leave the event if actions or sales continue. In this instance, no refunds will be granted.

General Booth Information

Vendor booths must be fully staffed and open for business from the start of the event 9am until the end 4pm.

Saturday, November 12, 2022

Check-in and Set-up – Friday, November 11, 2022 between 5-8pm and Saturday, November 12, 2022 beginning at 7:30am.

YOU MUST HAVE BOOTH SET UP BY 8:30 am.

Tear-Down – Saturday, November 12, 2022 after 4pm

Fees

Absolutely no application will be accepted without full payment and security deposit. Only one vendor is allowed per booth. We will limit commercial companies (Avon, Pampered chef, etc.) to one booth per company. The booth will be granted to the first fully completed application.

Security Deposit

A separate security deposit check of \$50 **and self-addressed stamped envelope must be included** to cover any special clean-up caused by vendors as identified by an Affton Holiday Bazaar representative. In addition, this deposit will not be returned if you tear down early on Saturday. If no issues take place, your check will be mailed back to you by November 12, 2022.

Refunds

There will be no refunds of booth fees after notification of acceptance. All refund requests prior to this date must be in writing. A \$50 fee will be assessed for any returned checks. Any violations of the rules and regulations or other applicable city/state/county ordinances will result in immediate dismissal from the Holiday Bazaar, in which case no refunds will be issued. No refunds will be given due to the cancellation of the event by an Act of God, Local Authorities, or a weather related incident.

Each vendor is responsible for the collection of their own sales tax.

The Affton School District, its sponsors, members, and participants assume no liability for loss or damage to a vendor's cash, wares, or property. Every precaution will be taken to guard against loss or damage.

Non-Transferable

This agreement is non-transferable and may not be assigned to another party. Alcohol, Foul Language, and Threats to Safety Consumption, promotion, sales, or possession of alcoholic beverages are not allowed on the school grounds. The Holiday Bazaar will not tolerate any foul language, threats to the safety and welfare of attendees, or violations of any stated rules or actions deemed inappropriate. Any violations of this will be cause for immediate removal from the premises and denial of future participation in the event. The campus is non-smoking.

Parking for Vendor/Participant

Vendors/Participants must park their vehicles in designated areas only. You will be directed upon arrival for set-up.

**Affton Holiday Bazaar Application
2022**

Name of Business/Organization _____

Contact Person _____ Phone (_____) _____ - _____

Email _____

Alternate Contact _____ Phone (_____) _____ - _____

Email _____

Mailing Address _____

City _____ State _____ ZIP _____

Business Phone (_____) _____ - _____ Fax (_____) _____ - _____

Business Website _____

Please list all items sold and their price, if applicable: Item Description Price

Item Description	Price

Please Check which time you will come to set up

Friday November 11th 5-6pm Friday November 11th 6-7pm Friday November 11th 7-8pm

Saturday November 12 7:30-8:30am (set up must be complete by 8:30am)

Payment (Please make checks payable to – ACVO and mail with Application by Friday, October 28, 2022 or drop off at Affton Administration Building)

Please indicate the number of Booths you would like.

_____ 10'x5' Booth with 8 ft. table and 2 chairs - \$40 per Booth

_____ 10'x5' Booth with 6 ft. table and 2 chairs - \$35 per Booth

Refundable security deposit (separate check w/ self-addressed stamped envelope) \$ 50.00 Check# _____

TOTAL DUE: Booth (s)\$ _____ Security Deposit - \$50.00

Affton Holiday Bazaar Contract

Name _____ Phone (____) _____ - _____ Email _____

Mailing Address _____

City _____ State _____ ZIP _____

Business Phone (____) _____ - _____ Fax (____) _____ - _____

Business Website _____

Hold Harmless Agreement

In consideration of the Affton School District, the Affton Holiday Bazaar will allow the undersigned to utilize the Affton High School property to sell their product during the special event occurring November 12, 2022. The undersigned agrees to hold harmless and indemnify the Affton School District and volunteers, District officials, and District employees from all liability and responsibility for injury (including death) to person(s) for any damage to any Affton School District property or property of others arising out of or resulting directly or indirectly from the utilization of said Affton High School during the above special event dates (Friday, November 11 and Saturday, November 12. The undersigned further does hereby remise, release, and forever discharge the Affton School District, its officers, agents, and employees from any and all claims, demands, actions, causes of action, damages and liabilities, resulting or arising out of, either directly or indirectly, from the utilization of said Affton High School during the above special event dates. Enclosed are the application and payment for fees. I understand that completing this form does not constitute acceptance into the Affton Holiday Bazaar. I understand that if I am asked to leave said Bazaar, there will be no reimbursement of paid fees. The undersigned hereby attests that he/she has the legal authority to enter into this agreement on behalf of the business listed above. Further, the undersigned has read and understands the rules and regulations for the event and agrees that he/she and any individual representing his/her business will abide by the rules and regulations. By signing, you agree to and understand all rules and what is expected Agreed this

_____ day of _____, 2022

Signature _____

Printed Name _____

Photography Waiver I authorize the Affton School District to use and reproduce any photographs, personal narrative, interviews, or audio video recording of my participation for any and all purposes.

Please initial indicating your acceptance _____.

Application Checklist for all Affton Holiday Bazaar Vendors Include all these items or your application will not be accepted:

- Completed application and hold harmless agreement, signed and dated
- Security deposit of \$50 (with a separate check with a self-addressed stamped envelope)
- Total Booth Fee _____ Security Deposit Fee - \$50.00 - Checks Payable to ACVO

Return to: ACVO, Drop Box or Affton School District Center, 8701 Mackenzie Rd. Affton Missouri 63123